

**Meeting Minutes
Bois de Sioux and Mustinka Watersheds
1W1P Policy Committee Meeting
June 7, 2018 at 1 pm**

<u>Member Organizations</u>	<u>Committee Representative</u>	<u>Designated Alternate</u>
Big Stone County	Commissioner Jay Backer [Absent]	
Big Stone SWCD	Supervisor Dan Morrill	
Grant County	Commissioner Doyle Sperr [Absent]	Commissioner Bill LaValley
Grant SWCD	Supervisor Randy Larson [Absent]	Supervisor Odell Christenson
Otter Tail County	Commissioner John Lindquist	Commissioner Lee Rogness
West Otter Tail SWCD	Supervisor John Walkup	Supervisor Richard Viger [Absent]
Stevens County	Commissioner Ron Staples	Commissioner Jeanne Ennen [Absent]
Stevens SWCD	Supervisor Greg Fynboh	
Traverse County	Commissioner Kevin Leininger	
Traverse SWCD	Supervisor David Rinke	Supervisor Carol Johnson [Absent]
Wilkin County	Commissioner Eric Klindt	
Wilkin SWCD	Supervisor Kyle Gowin	
Bois de Sioux Watershed	Manager Linda Vavra	

Also Present:

Traverse SWCD	Staff Sara Gronfeld
Wilkin SWCD	Staff Craig Lingen
Wilkin County	Staff Breanna Koval
Bois de Sioux Watershed	Staff Jamie Beyer
Bois de Sioux Watershed	Engineer Chad Engels (arrive at 1:30 pm)
BWSR	Staff Pete Waller (arrived at 1:30 pm)

Call to order: The meeting was called to order at 1:00 pm by Linda Vavra, who started with introductions.

Approve Minutes: A correction was requested and made to mark Richard Viger as absent. Upon motion by Leininger, seconded by Fynboh and carried unanimously, the Minutes of April 23, 2018 were approved.

Review Steering Committee Minutes: Minutes from the April 27th and May 29th Steering Committee were reviewed.

Bylaws –

Review Bois de Sioux Watershed Overall Plan Must-Have’s, per request at the last meeting. At the April 23rd Policy Meeting, committee members requested a list of items from the BdSWD 2003 Overall Plan that must persist through the new plan, applying only to the Watershed District. Committee members requested to table the list to the next meeting, in order to have time to review it.

Article III Officers (1)(a)(ii) - The Chairperson shall: Have a vote on all motions made by the Committee. Committee members requested that this clause stay/be included in the Bylaws.

Klindt made motion, seconded by Leininger, to approve the Bylaws. Further discussion:

Article III Officers (3) – Strike: “The individual designated to complete the unexpired term of another officer may not already be serving as an officer of the Policy Committee.”

Article IV Meetings (3) – Strike: “...must include at least one Watershed representative, one Soil and Water Conservation District representative, and one County representative.”

Article IV Meetings (8) – Strike: “All favorable votes must receive a minimum approval of one SWCD, one County, and one Watershed Committee member.”

Article V Voting (2) – Strike: “A supermajority vote of at least 75 percent (10 members) shall be required for final plan approval for submittal to review. In addition, a supermajority vote of at least 75 percent shall be required by Watershed committee members for plan clauses that impact or are directly affected by Watershed roles and responsibilities; a supermajority vote of at least 75 percent shall be required by Soil and Water Conservation District committee members for plan clauses that impact or are affected directly by Soil and Water Conservation District roles and responsibilities; a supermajority vote of at least 75 percent shall be required by County committee members for plan clauses that impact or are affected directly by County roles and responsibilities.”

Replace with: “The Final Plan will be submitted to the member LGU boards for approval. Following approval, the Final Plan will be submitted to BWSR for their approval. Upon BWSR approval, the Final Plan will be formally adopted by the member LGU boards.”

A vote was called on the motion made. All opposed. Motion failed.

Engels presented the Request for Qualifications for the One Watershed, One Plan Consulting Services. Committee members agreed with the Steering Committee’s recommendation: “RFQ Subcommittee should review responses and select 2-3 to be interviewed. They would like to be included in timed candidate interview/presentations,” and requested that Policy Committee members be invited to attend the presentations. Engels left the meeting. Discussion on the bylaws continued:

Article VII Subcommittees of the Policy Committee and Other Committees (2)(d) – Recommendations from Steering Committee: Make the Steering Committee (1 staffperson per LGU) the Advisory Committee and add State Agency reps. Make a separate Citizens’ Advisory Committee for the Bois de Sioux Watershed and Mustinka Watersheds. Allow a designated number of citizens to sit on the Advisory Committee, as elected by their own group.

Committee change requested: “In addition to member local government appointments the Advisory Committee ~~may~~ shall include one representative from the ~~state main water management or plan review state agencies~~ {Board of Water and Soil Resources, Department of Agriculture, Department of Health, Department of Natural Resources, and Pollution Control Agency}. Each agency ~~may~~ will designate a lead contact person from its agency to participate on the Advisory Committee.”

Article IX Miscellaneous (4) – Recommendations from Steering Committee: Make Steering Committee members decided to strike the statement from the Bylaws altogether, as Steering Committee members felt that IX (4) of the Bylaws is unnecessary - bills will be paid per the Claims Policy of the Bois de Sioux Watershed. The Consultant’s contract pricing will be negotiated and approved at a later date.

– *Strike*: “All claims must be submitted no more than thirty (30) days after the month in which they were incurred.”

– *Add*: “Claims will be paid according to the the Claims Policy of the fiscal agent, the Bois de Sioux Watershed.”

“**Bylaws**” vs. “**Rules**” – Committee members are ok with employing “Rules.”

Beyer was asked to make the changes discussed, and send-out revised bylaws well in advance of the July 5th meeting.

The meeting adjourned at 3 pm.

Standing Schedule: The Policy Committee meets the first Thursday of every month, at 1 pm.

NEXT MEETING: JULY 5TH AT 1 PM AT BOIS DE SIOUX WATERSHED.

A NOTICE WILL BE SENT BY EMAIL AND BY MAIL.